



### SAMPLE DRAWINGS



BUILDING PERMIT APPLICATION GUIDE: FINISHED BASEMENT

DRAWING NAME:

# PROPOSED BASEMENT FLOOR PLAN

NUMBER OF COPIES REQUIRED:

## DRAWING MUST INCLUDE/SHOW (IF APPLICABLE): ROOMS & SPACES:

- NAME/LABEL
- PARTITION WALLS
- DOOR SIZES (W x H)
- WINDOW SIZÈS (W x H) AND GLASS AREA (NOTE: ONLY REC ROOMS, LAUNDRY ROOMS, BATHROOMS AND UNFINISHED SPACES ARE PERMITED TO HAVE NO WINDOWS)
- DIMENSIONS AND AREAS
- FINISHED CEILING HEIGHT AND CEILING HEIGHT UNDER BEAMS, DUCTS, AND BULKHEADS

#### STRUCTURAL:

- LOAD BEARING WALLS
- BEAMS (WOOD OR STEEL)
- COLUMNS

#### HVAC:

- FURNACE, WATER HEATER, AND HRV
- SUPPLY AND RETURN TRUNKS
- SUPPLY AIR OUTLETS AND RETURN AIR INTAKES (NOTE: RETURN AIR INTAKES MUST BE DROPPED TO WITHIN 6"-12" OF FINISHED FLOOR LEVEL)
- EXHAUST FANS

#### PLUMBING:

- BATHROOM ROUGH-IN
- PLUMBING STACKS
- PLUMBING FIXTURES
- EXTERIOR HOSE BIBS AND DRAIN/SHUTOFFS
- WATER METER AND MAIN WATER SHUTOFF
- SUMP PUMP
- ACCESS PANELS FOR CLEANOUTS/SHUTOFFS

#### **ELECTRICAL:**

- ELECTRICAL PANEL
- SMOKE ALARMS
- CARBON MONOXIDE ALARMS

#### **GENERAL/OTHER NOTES:**

- EXTERIOR INSULATION
- WALL/CEILING CONSTRUCTION
- LEGEND OF SYMBOLS USED

DESIGNER: JOE SMITH

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SHEET SIZE: 11" X 17"

SHEET NO.

DATE: JUNE 2018

SCALE: AS INDICATED

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